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# Young Women Entrepreneurs

## INFOSHEET





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*Dear participants,*

We are sending you some important information about the activity, logistic and accommodation for our training course activity. Good luck with travelling and looking forward to see you soon!

### **Meeting point:**

Meeting point is bus station in Mostar (east side bus station). Once you arrive to the bus station you need to contact our volunteers Can and Sebastian (their pictures are below and contact info are at the bottom of this document). He will pick you up and come with you to our office in Mostar, where you will have a chance for a short break including coffee/tea/juice.



From our office you will be directed to the nearest local bus station to go to Blagaj – place 9 km from center of Mostar where our hotel is situated.

We are expecting you on 14<sup>th</sup> of March 2017 (Tuesday) in the afternoon (between 15:00 and 17:30 o'clock). Welcome program will start at 18:00 and dinner will be served at 20:00.

The departure is envisioned for the morning of 22<sup>nd</sup> March 2017 (Wednesday). **Participants are expected to attend the full duration of TC (14<sup>th</sup> – 22<sup>nd</sup> March 2017).**

### **How to get here**

For all information about booking your tickets and coming to Mostar you need to be in contact with Nedim Mičijević (contact info are below). **We are kindly asking you to choose the ecologically and economically friendly means of transport, if possible.**

**Please remember that we expect you to arrive before/for dinner time on 14<sup>th</sup> March and stay until breakfast on 22<sup>nd</sup> March when choosing your arrival/departure times. Please, confirm your participation to us and send us your planned travel details in the e-mail as soon as possible.**



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### **Travel reimbursement**

Travel costs will be reimbursed only for the cheapest way of transport and preferably for the return tickets. Travel expenses are covered by the organizers 100% up to the maximum of unit cost per distance calculator and means of travel, including bank transfer and other appropriate fees (for all the original tickets and ways of travel that are plane, bus, train or ferry, NOT taxi and NOT car). For distances less than 500 km one way, the preferable means of transport are land transportations, such as train and/or bus. If other mean of transport is selected for such travels, e.g. airplane, those will be reimbursed 60% of airfare, in accordance with the principle of environmental awareness and protection.

Participants must keep all travel documents (tickets, travel agency invoices and boarding passes) as organizers are able to make any reimbursement only on the bases of presented documents!

The travel reimbursement will be done by bank transfers after you return home and send us the ORIGINAL boarding passes and tickets (and after you submit/send us the filled in evaluation forms of the training course). When you are buying a ticket, ask for additional bill as well, if possible!

**Please don't buy your tickets before we approve them! When you will plan your trip and BEFORE buying your tickets, especially if your planned travel itineraries are different than 14<sup>th</sup> – 22<sup>nd</sup> March 2017, please inform us in advance, so we can approve your tickets and travel costs. Also, if you travel from elsewhere than the town and country of the sending organisation partner in this project, please, inform us, as we need to approve it as well. Thanks a lot in advance!**

For additional information, please be free to contact organizers. Like that we will avoid some uncomfortable situations in advance.

### **Practical information**

In Bosnia and Herzegovina currency is MARKA /KM / BAM/. It is not possible to pay in Euros or any other currency, so upon your arrival to B&H you have to change money. This shouldn't be a big problem as there are exchange offices and banks on every corner and our volunteers will help you find one. There are no big differences in exchange rates between different exchange offices – except sometimes at the airport and hotels - so you don't have to be afraid of "losing money"! Please note that in B&H it is not possible to exchange EURO coins, exchange offices and banks accept only paper bills!

The current exchange rate for Euro is 1 € ~ 1,95 BAM (but it can fluctuate a bit).



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### **Accommodation**

We will be accommodated in the hotel "Ada" (you can see how the place looks like on the following link: <https://www.facebook.com/HotelADABlagaj/> ) at the edge of Mostar, some 20 minutes away from the center by town bus. The hotel has all the basic facilities including a restaurant and wireless Internet in restaurant and lobby areas (not sure if in all rooms at every point there is internet connection available, usually it does work in all the rooms). Accommodation, three meals and 2 coffee breaks per day will be fully covered by organizers.

Please do not expect anything luxurious from the accommodation.

### **Some things you should bring...**

In order to organize a specialty evening and some tasty intercultural learning, you are very welcomed and invited to bring some specialties from your country or region (food, drinks, candies... 😊) . Music, games, photos and other are also welcome. Also, please bring some promotional material of your organizations and information about the projects organisation is having. If possible, bring as well some sport/casual clothes, as we can exchange some games from our countries, at least for energizers. 😊

### **Contact information**

For planning of your travel and arrival you are directed to contact with our volunteer Can and Nedim who is in charge for administration (please follow above instructions on who and how to contact)

In case of any problem during your travel or if you need any further information please don't hesitate to contact us!

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